



Performance Health Manager, Data & Systems Development

Department	Performance Health
Work Location	Remote US
Reports To	Sr. Manager, SS&M & PHCP
FLSA Classification	Exempt
Last Revision	10/14/21 by Lori Rossi

Summary:

The Performance Health Data & Systems Management and Development Manager is a new position in the Department of Sport Sciences & Medicine designated to systematically provide ongoing technical, data, and basic analytics/reporting support, development, and integrated resources solutions that are responsive to current and forthcoming player/staff needs and are fundamental to Performance Health.

Essential Duties & Responsibilities:

- Play a key technical and development lead role in all aspects of the Performance Health Systems.
- Become operationally and technically well-versed and adept with the storage, mapping, and management of player medical/health records and all data fields in the WTA electronic medical records system/platform
- Enable and assist the Performance Health Team to proficiently utilize all functions and capabilities of the electronic medical record system to generate and distribute inherent and customized reports and provide timely responses to day-to-day queries related to identifying, extracting, and synthesizing individual, grouped, and/or filtered medical/health information resident to the platform
- Via the application of inherent and new technology, functionality, and analytics in the utility of medical/health records and other data resources, facilitate and optimize player care and more regularly inform staff, players, and administrators for optimal decision support.



- Act as the in-house technical liaison between third party development vendors (e.g., KPMG and medical/health records system), and WTA staff (e.g., IT and SS&M) as needed to facilitate communication and ongoing systems development and utility.
- Provide technical and development leadership to the integration and application of ancillary data resources and functional tools and utilities such as Power BI and ScheduleZone.

Education and Experience:

- Minimum academic education requirements include a Bachelor of Arts or Science degree.
- A Master of Science degree in a quantitative field such as computer science, statistics, epidemiology, health informatics, operations research, etc. is preferred.
- Broad functional familiarity and experience with programming for data analysis and modeling using Python, SQL, and/or R would be ideal.

Required Skills, Competencies, and Core Values:

- Excellent oral and written communication skills
- Must possess strong interpersonal skills and ability to work effectively with a diverse population including, but not limited to administrative staff, corporate partners, and professional advisors
- Ability to deal with non-routine matters and special projects with minimum and/or specific instructions
- Ability to properly handle confidential information and communicate only to intended audience, especially pertaining to medical/health records
- Have a basic knowledge of and be comfortable and proficient in using all aspects of Microsoft Office and common analytics/reporting software programs and platforms.
- Good analytical and problem-solving abilities, as well as the ability to search through large data sets for targeted information, break down, understand, and examine complex data-related problems using rigorous best practices research methodology, define solutions, and implement/report them using descriptive and advanced quantitative methods.
- Uphold WTA Core Values: Be Progressive, Collaborative, Passionate, and show Integrity. These core values set the tone in everything we do, help us succeed on and



off the court, make a difference in the community and create a premier, compelling global sport entertainment experience. It is essential that the person in the position fully commits to and maintains these core values, so that we can all constantly and consistently move forward in the same direction – Together.

Travel Requirements:

Little to none (less than 10%)

Supervisory Responsibilities:

None

Position Type/Work Schedule:

Full Time, 40 hours a week. Typical schedule will be Monday-Friday.

Work Environment/Physical Demands:

Work environment characteristics described here are representative of those that must be met by the employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Working Conditions

The noise level in the work environment is usually quiet to moderate. The passage of employees through the work area is average and normal.

Work across different time zones dependent on need and flexibility of being “on call” inclusive of weekends

Physical Demands

The employee is required to sit for long periods; use close/distant vision; hear using the telephone; bend at the waist and knee; communicate verbally and electronically with worldwide constituency; use hands and fingers to operate a computer and telephone keyboard. Must be able to lift 50 lbs.

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